

OLYMPIA SCHOOL DISTRICT NO. 111

Job Category: Certificated

Posting Dates: April 15-19 2024

The Olympia School District Human Resources Office is now accepting applications for the following positions. Interested district employees may submit a transfer request by calling the District Human Resources Office at 596-6185 prior to the deadline date.

Position	Hours/FTE	Location
Occupational Therapist	See Below/Continuing	Student Support
<i>Two positions available – one 0.8 FTE and one 0.4 FTE. Both positions are for the 2024-2025 school year.</i>		
<i>Verifiable years of experience working outside the field of education will be granted for salary placement.</i>		
<i>Employees (and their families) are eligible for medical, dental, vision, and basic life insurance benefits, as administered by the School Employees Benefit Board (SEBB). Final benefit eligibility to be determined at time of hire. Employees are eligible to enroll in the Department of Retirement Services (DRS) SERS plan (classified employees) or TERS plan (certificated employees), as well as the DRS Deferred Compensation Program. Employees will receive vacation leave, paid holidays and additional compensation beyond their base salary as outlined in their Collective Bargaining Agreement (CBA).</i>		
<i>The Olympia School District is committed to increasing the diversity of staff in our schools. Candidates who can contribute to this goal are encouraged to apply and to identify their strengths and experiences in this area.</i>		
Salary: OEA Salary Schedule \$57,333 - \$108,006		

Job Purpose Statement/s: The job of "Occupational Therapist" is done for the purpose/s of assessing students' functional development level; maximizing students' functional level; providing information for program development and student placement; improving students' performance; and providing information on child development and/or issues on specific students to instructional personnel.

Essential Job Functions:

- * **Assesses** students' fine motor skills and development skills (e.g. perceptual-motor, motor coordination, sensory development, muscle strength, etc.) for the purpose of determining their deficits and developing recommendations.
- * **Consults** with teachers, parents, other personnel and/or outside professionals for the purpose of providing requested information, developing plans for services and/or making recommendations.
- * **Facilitates** meetings (e.g. IEP conferences, parent meetings, in-services, etc.) for the purpose of developing plans and/or providing information regarding students' functional goals.
- * **Instructs** students for the purpose of implementing plans for re-mediation of functional limitations.
- * **Prepares** documentation (e.g. evaluations, observations, progress, contacts with parents, teachers and outside professionals, etc.) for the purpose of providing written support, developing recommendations and/or conveying information.

- * **Presents** information on various topics related to professional expertise in occupational therapy for the purpose of communicating information and gaining feedback on treatment issues.
- * **Researches** resources and methods (i.e. intervention and treatment techniques, assessment tools and methods, community resources, etc.) for the purpose of determining appropriate approach for addressing students' functional goals.
- * **Screens** students for the purpose of determining the need for further individualized assessment.

Other Job Functions:

- * **Assists** other personnel as may be required for the purpose of supporting them in the completion of their work activities.
- * **Participates** in various meetings (e.g. parent conferences, in-service training, site meetings, etc.) for the purpose of receiving and/or providing information and/or meeting credential requirements.

Job Requirements - Qualifications:

- * **Experience Required:** Prior job-related experience.

- * **Skills, Knowledge and/or Abilities Required:**

Skills to apply assessment techniques and treatment modalities, communicate effectively.

Knowledge of assessment techniques and treatment modalities, relevant education codes, state and district policies, child development patterns.

Abilities to complete a case study and develop an individual education plan; work independently, be flexible and work under time constraints, work effectively with staff, parents, students and community. Significant physical abilities include lifting/carrying/pushing/pulling, reaching/handling/fingering, talking/hearing conversations, near/far visual acuity/visual accommodation.

- * **Licenses, Certifications, Bonding, and/or Testing Required:** Licensure for Occupational Therapy, Washington State ESA Certificate, Criminal Justice Fingerprint Clearance, Valid Driver's License and evidence of insurability.

Application Procedure for Out-of-District Candidates

Out-of-district applicants please apply through EdJobsNW at <https://edjobsnw.org>

If you share our commitment to provide challenging opportunities for all students to be successful, we'd like to hear from you!

Olympia School District 111 Bethel St NE, Olympia, WA 98506
(360) 596-6185 FAX (360) 596-6181 <http://osd.wednet.edu>

Equal Employment Opportunity:

Olympia School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. Auxiliary aids and services will be provided upon request to individuals with

disabilities. The following employee(s) have been designated to handle questions and complaints of alleged discrimination: Title IX Officer – James Whitehead, (360) 596-8545, jwhitehead@osd.wednet.edu; Executive Director of Elementary Education – Autumn Lara, (360) 596-8534, alara@osd.wednet.edu; Section 504 and ADA Coordinator (Students) – Ken Turcotte, (360) 596-7530, klurcotte@osd.wednet.edu; ADA Coordinator (Staff) – Starla Hoff, (360) 596-6185, shoff@osd.wednet.edu; Affirmative Action Officer and Civil Rights Compliance Coordinator – Scott Niemann, (360) 596-6185, sniemann@osd.wednet.edu. Address: Knox Administrative Center, 111 Bethel St NE, Olympia, WA 98506.

The Olympia School District will provide reasonable Accommodations to enable persons with disabilities the opportunity to apply for open positions and to participate in District interview procedures. Persons with disabilities or are in need of translation services are asked to notify the Human Resources Office at least three days prior to the date on which the requested accommodation is needed. Human Resources Officer: Voice: (360) 596-6185 or TDD: (360) 596-7537 or FAX: 360-596-6181.